

2021 Q1

The Seattle Public Library LEVY REPORT



EXECUTIVE SUMMARY

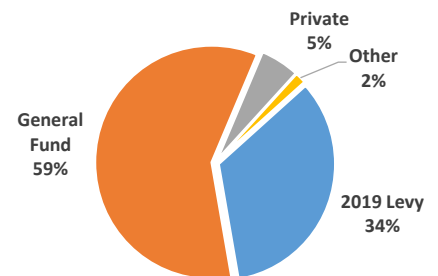
Expanding services and navigating transitions

Levy background

In August 2019, Seattle voters overwhelmingly approved (76%) a seven-year, \$219.1 million property tax levy to maintain and enhance Library services from 2020 through 2026, renewing a seven-year \$122.6 million levy that expired at the end of 2019.

In 2021, the 2019 Levy accounts for \$31.2 million (34%) of the Library's total budget of \$91.9 million. The City General Fund provides \$54.3 million (59%), and other sources, including The Seattle Public Library Foundation, fund the remainder. The 2019 Levy funds a large share of the Library's total budget in 2021 compared to 2020 (28%), due in part to a 10% reduction (\$5.8 million) in the General Fund to the Library. As part of its proposal to voters, the Library laid out a clear framework for how 2019 Levy proceeds would be used to maintain services that had been funded by the 2012 Levy and provide additional services and programs over the seven-year levy period. This report, which covers levy activities and spending for Q1 2021, continues the series of quarterly levy updates the Library has provided for the Board of Trustees and the public since 2013.

2021 Library Budget (\$91.9 M)



Beyond renewing 2012 levy commitments, the 2019 Levy provides support for additional Library hours (which have been delayed through 2021 due to the pandemic and budget cuts); elimination of overdue fines; improved collections and technology; safer, cleaner buildings; specialized programming and services for children; and development of a plan for the future of library service.

Q1 2021 highlights: More Curbside locations, planning for in-building service

Since March 2020, when a global pandemic shuttered Library buildings, the Library has redirected resources to where they are needed most, including additional investments in virtual services and expansion of Curbside Services to more Seattle neighborhoods. During Q1 2021, the Library continued to adapt to our new operating environment to meet the needs of Seattle residents in the levy investment areas of Hours and Access, Collections, Technology and Online Services, Children's Programming, and Maintenance.

As you'll read in this report, from January to March, we continued to expand and restore Library services for Seattle residents, including increasing the number of Curbside Service locations and offering services more days a week, which allows patrons to pick up their available holds and printing orders, as well as Peak Picks and Grab & Go bags, contact-free. We also continued to refine and test our plans

“I'm glad I can still use the resources of this library system. Thank you for adhering to the CDC recommendations.”

- Library patron

for restoring some in-building services at select branches starting in April. Other Q1 highlights included introducing a better online card application process, adding Wi-Fi hot spots to our inventory, and continuing to present a wide variety of virtual programs for many audiences. In addition to the core levy-supported activities outlined here, this report highlights the ways the Library used levy resources in the first quarter to leverage funding from other sources, in particular The Seattle Public Library Foundation, to stay connected and nimble in service to the residents of Seattle. We've brought more hot spot devices out into the community, brought authors into virtual classrooms at Seattle elementary schools, and provided students with books to keep and add to their personal libraries.

Q1 2021 also marked the beginning of a big transition for the Library. After nearly 10 years leading The Seattle Public Library, Chief Librarian Marcellus Turner left his position to lead the Charlotte Mecklenburg Library in North Carolina. His last day was March 31, 2021.

While Seattle will deeply miss Turner, his leadership over the last decade, including through two successful Levy measures, leaves us in a very stable position to navigate such a transition. The Library's Board of Trustees has begun the process of selecting his replacement and has established a Search Advisory Committee made up of nine people with deep experience in library work and community engagement. The search committee will provide recommendations to the Board regarding the Chief Librarian position.

To ensure the Board receives applications from the best possible candidates, the Board will hire a search consultant through a competitive bidding process. The selected consultant agency will lead the work of marketing the position and recruiting candidates. While the Board conducts a thorough national search for Seattle's next Chief Librarian, they have appointed Tom Fay, the Library's Director of Programs and Services, to the role of Interim Chief Librarian. The search is expected to take at least six months.

As we await new leadership at the Library, much of our attention will be focused on launching in-building services and reaching out to our community members with a survey to understand how their needs for library services has changed since March 2020.

“While the Library Board of Trustees is very sad to see Chief Librarian Turner leave, his leadership has created a foundation of excellence that I know will sustain us through this transition and beyond.”

- Jay Reich, President of
The Seattle Public Library
Board of Trustees

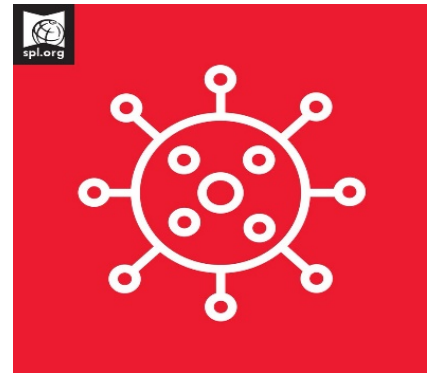
Increasing access and equity during COVID-19

The Hours and Access category of the 2019 Levy supports operating hours in neighborhood branches and the Central Library; providing access to Library programs and services in the community; and outreach and engagement services throughout the city. Many elements of this levy category relate to increasing access to Library services through measures such as eliminating late fees and adding open hours.

We started 2020 by eliminating overdue fines and opening our branches one hour earlier on Sundays, the first step in what was intended to be more than 10,000 new Library hours each year funded by the levy. With the closure of all Library facilities to the public in March 2020 due to COVID-19 restrictions, we have had to defer our promise of providing additional open hours through 2021.

During Q1 2021, we significantly expanded our Curbside and Mobile Services and continued to adapt our policies to increase access. For example, we modified our [online registration process](#) to make getting a new Library card a short and seamless experience. Our new application is available in Spanish, Vietnamese, Amharic, Somali and Chinese, as well as in English, and does not require a cell phone. Eligibility is extended to reciprocal cardholders and nonresidents who work, go to school, or own property in our service area. We have also designed an application for children under 13. The new registration process is easier for patrons and staff.

In March, we also added a new reciprocal borrowing agreement with the Tacoma Public Library, allowing cardholders to obtain library service through either system by simply showing their current library card and proof of identification. Over the course of our long history, we have established [seven such agreements](#) with libraries in the Puget Sound region: King County Library System, Everett Public Library, Kitsap Regional Library, Pierce County Library System, Puyallup Public Library, Sno-Isle Regional Libraries, and Timberland Regional Library. Adding this eighth agreement with Tacoma Public Library fills a notable gap in our reciprocal borrowing coverage, particularly as the populations of Seattle and Tacoma continue to increase.



Increasing access: Curbside and Mobile Services

In the first quarter, we continued to expand Curbside and Mobile Services. We launched Curbside Service at Magnolia and Northgate branches in January, and Queen Anne, South Park and Capitol Hill branches in March. These new locations brought our total number of return locations to 19 and Curbside Service locations to 15 (see page 16 for a list of service restorations at Library locations). We also increased the number of days we offer Curbside Service from three to five days a week at six branches.

Curbside Service expansion helped drive an increase in circulation. The number of items checked out from Curbside locations increased by 25% from Q4 2020 to Q1 2021, with over 580,000 books and materials checked out the first three months of the year. In late January, Mobile Services started making no-contact community Curbside stops with the Bookmobile to reach people with less access to Library services. The Bookmobile began stopping at South Park Plaza on Tuesdays and in front of Magnuson Community Center on Wednesdays. When the South Park Branch opened for Curbside Service in March, we moved this stop to Georgetown.

At these stops, Library staff offer Grab and Go bags of uncatalogued materials for all ages in English and Spanish and art activity kits for kids. They also accept material returns and offer public Wi-Fi. To make sure we're reaching patrons with barriers to Library access, we have been doing targeted marketing for these stops with help from our community partners. We checked out over 800 books at Mobile Services stops in the first quarter.



Planning for reactivation of In-Building Services

Library administration and several staff groups continued working to develop safety and operational plans for limited In-Building services. The Library reopened buildings to the public at select locations in late April using a phased approach. Initial limited services include access to holds pickups, indoor seating, device charging, restrooms, physically distant computers and Wi-Fi. Building capacity is set to 25% capacity of public spaces, and masks are required of all patrons and staff. Notably, browsing the collection is not allowed initially, though we hope to offer that by the end of Q2.



Increasing access: Virtual programs and services

As we work to restore access to physical materials, we are also working to restore access to information by transforming essential in-person services and programs to virtual. In the spring of 2020, after our buildings were closed and in-person reference services were suspended, the Library reconfigured our Ask Us reference service to be fully staffed remotely. A core Library service, Ask Us provides support for patrons to access many other Library programs and services, and is available by phone, email, chat, and phone in multiple languages through the Language Line. Use of virtual and phone-based reference service continues to be robust.

We also continued to expand our virtual program offerings. In Q1 2021, we hosted over 200 virtual programs, from career and entrepreneurial help to author programs and story times. Notable examples include The Seattle Times Presents Pictures of the Year 2020, attended by over 2,000 viewers, and an owl-themed story time in March produced in partnership with the Woodland Park Zoo. This video was posted on our Kids YouTube channel.

Starting in early March, staff from the South Park Branch began participating in a brand-new community radio station in South Park started by Amigos de Seattle (ADS) called Radio Comunitaria. Every Monday morning, South Park Branch staff are live in studio, relaying Library and community news in Spanish and English. The radio spot is a three-month pilot. We'll evaluate impact to determine whether we continue this community outreach.

“The Library, meanwhile, offers webinars about the information and services that the facility has to offer. The breadth and depth of modern libraries in general, and the Seattle Public Library in particular, are mind-boggling.”

Forbes

[“What My College-Aged Daughter Taught Me About My Zoom Calls,”](#)

Providing resources to youth

Since March 2020, the Library has leveraged strong relationships with Seattle Public Schools (SPS), Seattle Housing Authority (SHA) and many community partners to help youth and families

who were thrust into the world of remote learning without adequate support. The COVID-19 pandemic has provided us with an opportunity to reflect and reimagine programming that addresses the distinct needs of Seattle youth and families. Our K-5 program manager, funded through 2021 with levy savings from program deferrals, has been intentionally engaging and listening to families and community partners most impacted by the pandemic to design equity-led programming and outreach efforts. This community building and listening approach will inform K-5 programming and outreach efforts for 2021 and beyond.

A key example from the first quarter: In partnership with SHA and East African Community Services (EACS), we hosted a Global Reading Community Author Talk series in March for fourth and fifth grade students living at SHA sites who were participating in the Global Reading Challenge. In 2021, all Global Reading Challenge books were by #ownvoices authors, meaning authors from an under-represented group. For the first time ever, we coordinated efforts with SHA community builders to reach families in the High Point, Lake City Court, NewHolly, Rainier Vista and Yesler Terrace communities. This collaboration allowed us to connect 175 children to the authors of the books they had read for the challenge.

These virtual author talks featured award-winning children's authors from the African and Black Diaspora whose books were included in the 2021 Global Reading Challenge, including Rita Williams-Garcia, Victoria Jamieson, Omar Mohamud and Simaan Nuurali. A key objective of this series was to elevate diverse voices, stories and experiences and to provide young people of color with the opportunity to see themselves fully represented in children's literature. The program was featured in the [South Seattle Emerald](#).

The Community Author Talks program series was codesigned and moderated with paid teen interns. Understanding that access to books is still a major need for many Seattle families, we provided each student with two books to keep for their home collections, thanks to the generosity of The Seattle Public Library Foundation. In partnership with SHA and EACS staff, we also distributed 1,600 copies of author talk books and Library swag bags through meal-site distribution, coordinated pick-ups and pop-up events for the community.

“It was truly a community collaboration with the Library, as youth from the community were also involved in using their creativity to lead, create videos and support outreach efforts.”

-Seattle Housing Authority education specialist, speaking about range of SPL programs conducted in partnership with SHA

LEVY ACCOMPLISHMENTS: COLLECTIONS

Building robust collections in print and digital formats

The 2019 Levy commits resources to maintaining and expanding the Library's collection of physical and digital materials. The levy includes additional funding for e-books, e-audiobooks and streaming services; money to continue and expand the Peak Picks collection; and funds to support the acquisition and digitization of local history items.

To offset General Fund budget cuts in 2021, a portion of levy funds – originally allocated to expand levy hours and programming – was redirected to the collection. In 2021, the 2019 Levy funds half of the Library’s total spending for books and materials.

Digital collections reaching more people

In Q1 2021, the pandemic continued to accelerate the long-term trend of patrons’ shift from physical to digital materials. More than 92,000 patrons downloaded more than one million e-books or e-audiobooks through OverDrive in the first quarter, an increase of 13% in users and 19% in items checked out over Q1 2020. Twenty-five percent more patrons also used Kanopy, our video streaming service, compared to Q1 2020; and 11% more patrons used Hoopla, our service for streaming music and comics, compared to Q1 2020.

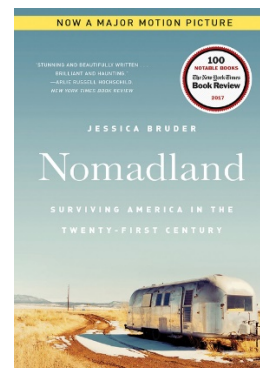
In response to this increased demand, we purchased 19% more e-titles from OverDrive during Q1 2021 compared to Q1 2020. At no cost, we also gained access to a digital book bundle that contains 150 simultaneous-use e-books for adults available through the end of the year. This is the first time OverDrive has made e-books available in the simultaneous use model, which means an unlimited number of patrons can check the book at the same time. This model makes titles easily available for community reading events, virtual book clubs, and more.

Our Selection Services staff created an easily accessible “Always Available e-books” list to highlight these titles through the Libby app and our OverDrive site. The collection includes “Nomadland,” a popular nonfiction title that was adapted for film and won the 2021 Academy Award for Best Picture.

Beginning in March, we added 25 new titles to Flipster, our popular digital magazine service, using levy funds. Until now, this collection only offered titles for adults. With no access to the Library’s physical magazine collection, we felt it was important to grow the digital magazine collection for all ages and especially for children and teens. We added 15 titles for children ages 0-14, covering subjects that include art, literature, science, history, sports and animals, and five titles geared for the teen audience. We also added five adult titles based on patrons’ suggestions.

Building physical collections and restoring access

After our buildings closed in March, staff continued to order new titles in physical formats in anticipation of patron interest. Our ability to process new orders was initially hampered by the time it took to plan and safely reintroduce staff to in-building work, resulting in a backlog of new titles. While the backlog has delayed patron access to new physical materials, the Library developed solutions to resolve the backlog and we anticipate finishing the last remaining pallet of materials in early June. In the meantime, materials with high holds are being prioritized, and materials published in 2021 have been pre-processed and sent out within our usual pre-pandemic timeframe, thanks to measures put in place earlier this year.



“Nomadland.” Always Available e-book on OverDrive



“High Five Bilingüe” now available through Flipster

Peak Picks during a pandemic

Peak Picks – the Library’s popular no-holds, no-wait collection of high-interest titles – relaunched in August 2020 and continues to be very popular with Library users. Over 24,000 Peak Picks books were checked out in Q1 2021, up from 6,000 in Q4 2020. While Peak Picks circulation has not returned to pre-pandemic levels, it provides access to popular print titles. Twenty-six titles were added in the first quarter, including “Klara and the Sun” by Kazuo Ishiguro, “Of Women and Salt” by Gabriela Garcia, “How to Avoid a Climate Disaster: The Solutions We Have and the Breakthroughs We Need” by Bill Gates, and “The Hill We Climb: An Inaugural Poem for the Country” by Amanda Gorman. A Peak Pick selection from last fall, “The Vanishing Half” by Brit Bennett, was selected as the [Seattle Reads title](#) for 2021.



Adding to local history collections

During the first quarter, we finalized digitization of materials from our African American Ephemera Collection to add to our Black Culture and History Collection available online. The collection has 56 digitized programs, flyers, newsletters and pamphlets from organizations such as Seattle Urban League, the Delta Sigma Theta Sorority, and Seattle Central Community College Black Student Union. We will continue to add to this collection highlighting Seattle's Black community as materials are processed and added to the Seattle Room Collection.

We also restarted work on our Washington State Library Digital Heritage Grant, which was paused in 2020 due to COVID-19. For this grant, we are digitizing a portion of our Northwest Photograph collection, which includes historic images from Washington, Alaska and Oregon. Over 400 photos from this collection are available to view in our digital collections, including scenes from Mount Rainer, Tacoma, Deception Pass and San Juan Island.



Ticket to a 1913 charity ball hosted by the Ancient Order of Workmen

The Seattle Room curator purchased several interesting and engaging pieces of ephemera for the [Seattle Collection](#) at the Central Library in the first quarter. These items, which have fortunately survived despite their fragility and small size, provide a unique glimpse into the activities of Seattleites in earlier days. Purchases include tickets to balls held by the Columbia Lodge No. 2 of the Ancient Order of Workmen (1913) and the Seattle Fire Department Relief Association (1925). A small card advertising the weekly Spiritualist meetings of the Science of the Soul Society (c.1914) led by Pastors Mary Stine Tower and Emma Lapworth (listed as a clairvoyant in the 1889 City directory), was another special purchase. The curator also acquired two unique early postcards, including one that captures a group atop a "Seeing Seattle" sightseeing "auto car" (1907). Such pieces of ephemera can serve as compelling jumping-off points for research. They are also ideal pieces to highlight in exhibits in the Seattle Room and complement our other strong holdings documenting Seattle history and culture.



1907 postcard "Seeing Seattle"

Keeping our technology up to date

The 2019 Levy promises around technology include dedicated funding for digital equity offerings; replacing infrastructure for public internet access; replacing outdated technology for acquisition and circulation; and maintaining and upgrading public technologies and the spl.org website. While our buildings have remained closed, our presence online has grown.

Digital equity and the HotSpot circulation program

Internet access is a critical need for everything from job-seeking help to social connection to remote learning. The pandemic cut off internet access for many due to long-term closures and changes to services Seattle residents had depended on. The 2019 Levy is the primary funding source for our [HotSpot program](#), and we have been able to leverage levy funding with Foundation and federal funds to offer more hot spots in the community.

In Q1 2021, we continued to support Seattle residents with mobile internet access through hot spots we lend to cardholders for a three-week loan period and “outreach hotspots” we provide to communities who need longer-term access. In March 2021, we added 100 more general circulation hot spots, bringing the total number of hot spots available for a three-week loan period to 775.

In the first quarter, we continued to work with community organizations such as API Chaya, Casa Latina, Sacred Heart Shelter (Catholic Community Services), FEEST, and the Low Income Housing Institute to provide long-term outreach hotspots. We also continued to provide hot spots for students at the Seattle World School and at City sites providing childcare and remote learning support. In Q1, we loaned 85 hot spots for long-term access. In the second quarter, we will provide seven additional hot spots to support 60 residents at Rosie’s Tiny House Village in the University District.

Replacing hardware and software

The rollout of new Wi-Fi technology for all branches is in progress, with 15 branches completed so far. This upgrade will improve the patron experience by providing faster Wi-Fi performance. In the first quarter, the IT team continued to support the expansion of Curbside Services while preparing for the resumption of In-Building Services. Branches that are slated to reopen for limited In-Building Services will have a limited number of public PCs for patron use based on available space and physical distancing protocols. Public PCs, accessories (keyboard, mouse) and desk surfaces will be cleaned with disinfectant between each use.

“Because of the pandemic, the only option for learning is through remote classes... Accessing all sorts of resources is now almost exclusively online. Marginalized communities are pushed further to the edges without internet.”

- Literacy Source staff

We continue to upgrade staff computers at the Central Library to the Windows 10 operating system, and by the end of the second quarter, we will have completed staff computer upgrades. We have also begun to remove SPL-specific software customizations in our Integrated Library System (ILS) to facilitate migration to a new ILS in the future. We also conducted an internal test to determine vulnerability to phishing email threats and introduced mandatory training for all staff on how to spot phishing emails. This will help to ensure a secure computing environment for staff and reduce the risk of future attacks.

LEVY ACCOMPLISHMENTS: SUPPORTING CHILDREN

Expanding early learning options for children

Planned programs delayed, virtual programs launched

The 2019 Levy promised additional support for Library early learning programs for children ages 0 to 5. Our goal was to add up to six additional Play and Learn programs each week at Library locations, but our efforts have been delayed due to building closures. Savings from this program have been used to offset reductions in General Fund and to support staffing in our student success program (see p.7). In the first quarter, we offered over 130 different story times, Play and Learn programs, Early Learning at Home programs, and children's activities online through our [Kids' YouTube channel](#). These programs were viewed more than 10,000 times. We anticipate being able to add in-person early learning programming when our buildings fully reopen.

Our early learning programming manager continues to work with our existing Play and Learn partners to provide support to each partner based on their distinct needs and organizational capacity. This support includes access to information regarding upcoming events, current services, and programs. Last quarter, we worked with the Chinese Information and Service Center to support their effort to produce early learning videos in several languages (Russian, Vietnamese, Japanese, Mandarin, and Cantonese); this quarter we made them available on the Library's [Kids' YouTube channel](#) with captioning. Based on the success of this project, we are working with partners to create more virtual content for the [Kids' YouTube channel](#).

Reaching families with physical books

Early in the pandemic, through ongoing and intentional communication with eight community organizations, Library staff asked how we could best support BIPOC families (Black, Indigenous and people of color) during this time. We heard what was needed most was not online platforms but physical books, especially books affirming Black lives. In 2020, we distributed 6,800 books through community partners.



Early Learning
Together

“The bilingual Play and Learn videos have provided immigrant families the vital opportunity to participate in early learning opportunities while honoring their cultural identities and home language. We thank the Library for the amazing partnership.”

- CISC staff

As we continued our community listening efforts in Q1 2021, we heard continued interest in books and early learning materials. With support from the Foundation, the Library distributed 98 early learning kits to the communities of NewHolly, Rainier Vista and Yesler in the first quarter. The kits included a book, story time materials and art supplies. Additionally, we distributed 45 kits to youth ages 2-17 at Mary's Place, which provides safe, inclusive shelter and services to support women, children and families on their journey out of homelessness. We also are continuing to work on translating [early learning cards](#) and booklets into more languages. We are translating the Early Learning at Home booklet in Oromo with a scheduled release in Q2 2021.

LEVY ACCOMPLISHMENTS: MAINTENANCE

Protecting our investments

The 2019 Levy promised to maintain Library buildings, preserve funding for major maintenance and add resources to undertake earthquake retrofits for the [historic Columbia, Green Lake and University branches](#).

On March 31, the Library acquired a new site (building and property) for its Maintenance and Operations Center at 5910 Corson Ave. S., as well as an adjacent parcel at 933 S. Doris St. through a revenue-neutral property exchange with the Georgetown Community Development Authority. The Library exchanged its property at 5516 Fourth Ave. S., which currently houses our Maintenance and Operations Center, for the new site, which better meets our long-term needs for maintenance and storage; is more centrally located; and also has more warehouse space and parking. The Georgetown Community Development Authority intends to develop affordable housing at the Fourth Avenue location and has granted the Library a six-month lease for the Fourth Ave. S. property to allow us to plan our use of the new location. Levy funds and REET will be used to support improvements to the new space.

Routine maintenance: Keeping our facilities clean and safe

The COVID-19 pandemic has presented some unique challenges and opportunities for keeping the Library clean, safe, and accessible, another important levy priority. Our facilities staff have been busy during the first quarter with readying buildings for reopening. At the Central Library, staff installed a safety railing system on the roof and performed annual roof cleaning. The cooling tower has been cleaned and is on standby ready to start up for the summer cooling season.

In the branches, our facilities staff completed annual boiler maintenance at nine locations. In addition to keeping up with all the preventative maintenance work on our mechanical equipment, we continue to check each location at least four days a week to ensure buildings are safe and there are no issues. Custodians have deep cleaned carpet and performed high dusting at branches throughout the system. Gardeners have mowed the Ballard Branch roof (the branch boasts a living, green roof), which is done about twice a year, as well as mowing lawns throughout the system.

In addition to normal operating cleaning procedures, custodial and janitorial teams have responded to the increased litter and hazards left outside of our buildings by implementing a new daylight litter response on a daily basis. We installed ADA-approved personal protective equipment and cleaning stations systemwide. We assigned custodial staff have been assigned to Curbside branches during open hours for enhanced cleaning.

Major maintenance: Preserving libraries for the next generation

The 2019 Levy provides \$6.8 million in 2021 budget authority and \$3.6 million in carryforward authority for major maintenance. The 2012 levy provides an additional \$3.2 million in carryforward authority.

During Q1 2021, we made upgrades to the freight elevator at the Central Library (tentative completion in the second quarter), made exterior improvements at the Ballard Branch, and continued planning and design for several projects. These included seismic improvements at the Green Lake Branch, roof replacement at the Queen Anne Branch, exterior access improvements at the Douglass-Truth Branch, roof and mechanical systems replacement at the Capitol Hill Branch, ADA restroom compliance at multiple sites, and parking lot accessibility improvements at the Montlake Branch.

Risks, opportunities and the path ahead:

The cuts and reallocations the Library undertook in 2020 and 2021 do not provide a stable and sustainable financial picture going forward. To deliver on our promises, we must advocate for the restoration of General Fund support of Library services. At the same time, the unprecedented events of the last year have changed what Seattle residents want and expect from the Library and how they use our programs and services. Some of these changes, such as increased reliance on virtual services, are likely to be permanent. In the year ahead, we will assess how we can best use levy dollars to deliver on priorities and meet emerging needs, but restoration of city budget support remains essential.

As you'll read in our 2021 second quarter report, our staff continued to adapt, enhance, and launch services and programs to help our community respond to the COVID-19 crisis and beyond. Here's a quick preview:

- Expanding Curbside Services
- Reopening for In-Building Services
- Surveying patron priorities
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2021 Financials

The 2019 Levy accounts for \$31.2 million (34%) of the Library's total adopted 2021 budget of \$91.9 million. The City General Fund provides \$54.3 million (59%), and other sources, including The Seattle Public Library Foundation, fund the remainder. Due to a steep decline of City revenues and a sharp increase in spending related to the pandemic, as part of the 2021 budget process, the City reduced the Library's general fund resources by \$5.8 million (10%). The 2021 budget is built on the assumption that the Library will not return to pre-pandemic operations before July 2021.

The Library remains committed to fulfilling levy promises related to expanded hours and programming in 2022 and beyond, although this is dependent on the restoration of General Fund resources at levels that support 2019 operating hours.

Spending tables below show the 2021 adopted budget plus encumbrances and unspent budget authority from 2020 in the revised budget columns. \$3.6 million of unspent funds from the 2019 levy and nearly \$3.3 million from the 2012 levy are available for spending in 2021. The Library will request additional spending authority from levy fund balances through legislation later in the year.

2019 Levy	2021 Revised	2021 Q1		% Spent
	Budget*	Exp	Available	
Hours & Access	11,787,118	2,624,731	9,162,387	22%
Providing Books & Materials	5,725,677	1,486,884	4,238,793	26%
Technology & Online Services	2,387,688	414,635	1,973,054	17%
Building & Facility Support	1,757,813	338,342	1,419,471	19%
Administration	426,335	55,301	371,034	13%
CIP **	12,443,723	324,805	12,118,917	3%
Children's Programming	277,323	33,887	243,435	12%
Total	34,805,676	5,278,586	29,527,091	15%

*includes \$3,625,607 in total carry-forward authority.

**includes Major Maintenance and Information Technology capital projects

2012 Levy	2021 Revised	2021 Q1		% Spent
	Budget*	Exp	Available	
Providing Books & Materials	138,000	-	138,000	0%
Technology & Online Services	47,299	9,964	37,335	21%
Administration	-	-	-	N/A
CIP	3,225,203	6,320	3,218,883	0%
Total	3,410,502	16,283	3,394,219	0%

*\$3,272,502 in total carry-forward authority

Table 1. Service restoration by location during COVID-19

	Restroom Service	Book Return	Curbside Pickup	Printing
Ballard Branch	✓(Apr. 20)	✓(Jul. 20)	✓(Aug. 20)	✓(Dec. 20)
Beacon Hill Branch	✓(Apr. 20)	✓(Jul. 20)	✓(Nov. 20)	✓(Dec. 20)
Broadview Branch		✓(Jul. 20)	✓(Aug. 20)	✓(Dec.20)
Capitol Hill Branch	✓(Apr. 20)	✓(Mar. 21)	✓(Mar. 21)	
Central Library	✓(Apr. 20)	✓(Jul. 20)	✓(Aug.20)	✓(Dec.20)
Columbia Branch		✓(Jul. 20)		
Delridge Branch				
Douglass-Truth Branch		✓(Jul. 20)	✓(Aug. 20)	
Fremont Branch				
Green Lake Branch		✓(Jul. 20)		
Greenwood Branch		✓(Oct. 20).	✓(Oct. 20)	✓(Dec. 20)
High Point Branch		✓(Jul. 20)	✓(Aug. 20)	✓(Dec. 20)
International District Branch				
Lake City Branch		✓(Jul. 20)	✓(Aug.20)	✓(Dec. 20)
Madrona Sally Goldmark Branch				
Magnolia Branch		✓(Jan. 21)	✓(Jan. 21)	
Montlake Branch				
NewHolly Branch				
Northeast Branch		✓(Jul. 20)	✓(Oct. 20)	
Northgate Branch		✓(Jan. 21)	✓(Jan. 21)	
Queen Anne Branch				
Rainier Beach Branch		✓(Jul. 20)	✓(Aug. 20)	
South Park Branch		✓(Mar. 21)	✓(Mar. 21)	
Southwest Branch		✓(Nov. 20)	✓(Nov.20)	✓(Dec. 20)
University Branch	✓(Apr. 20)			
Wallingford Branch				
West Seattle Branch				